

Checklist for Company set-up

Establishment: \_\_\_\_\_

Firm Name			
Head Office			
Purpose	1. 2. 3. 4. 5. 6.		
Capital fund			
Directors	Directors	Name	Name
		Name	Name
	Representative Director	Name	Name
	Auditor	Name	Name
Investors	Name		Name
	Amount of Investment ¥		Amount of Investment ¥
	Name		Name
	Amount of Investment ¥		Amount of Investment ¥
Fiscal Term	1 term from (dd/mm) to (next year) (dd/mm) every year		

1. Firm name: You can write only your first choice, but if your preferred firm name is similar to an existing company doing similar business, we may ask you to consider a different name.
2. Head office: If you have not decided on a specific location, you can write the name of the municipality (ward's name in Tokyo's 23 wards).
3. Purpose: It is said that legality and clarity are required to register the purpose of the company, but first of all, it is enough to describe what kind of business you do.
4. Capital fund: There is no fixed amount. A stock company can be established with at least 1 yen.
5. There can be any number of directors, with at least one director. There is no need to have an auditor.
6. There may be one or more investors. Investors are called shareholders.